



Susanville Ranch Park www.susanvillerranchpark.com

About Lassen County

Located in Northeastern California, Lassen County is the eighth largest county in the state geographically and the 47th in terms of population. The incorporated city of Susanville is the County seat, where a community of 10,000 is set in the scenic upper Honey Lake Valley, against a backdrop of forested mountains of the Northern Sierra Nevada and Southern Cascade ranges, and high desert to the east.

Lassen County affords unlimited outdoor recreation and sporting activities for residents and visitors. Attractions include: trophy trout fishing and water sports at nationally renowned Eagle Lake, the second largest natural lake in California; abundant hunting opportunities; the scenic Bizz Johnson Trail, a 25 mile long converted rail route between Susanville and historic Westwood which attracts mountain bikers, hikers, cross country skiers and fly fishing enthusiasts, and is the setting for the annual Boston qualifier Bizz Johnson Marathon.

The Susanville Ranch Regional County Park located adjacent to Susanville offers twenty-nine miles of single track. Non-motorized multi-use trails wind through canyons, around meadows, and up into the hills in this uncrowded and unspoiled park. www.susanvillerranchpark.com

The Lassen County Arts Council sponsors music, drama and fine arts events throughout the year, and the annual Best of Broadway production features outstanding local talent. Susanville even supports its own symphony. Driving to regional destinations is surprisingly easy since traffic gridlock is not a local way of life. Extensive entertainment, shopping and an international airport in Reno are less than 90 minutes away. North Lake Tahoe ski resorts are within two hours. Driving time to Sacramento is usually under four hours and the Pacific Ocean at Eureka is about five hours away.

Residents of Lassen County enjoy a friendly rural mountain environment, outstanding family oriented recreation including many youth sports programs, and excellent schools. The cost of living and housing prices are lower in Lassen County than in most other regions of the state.



The Planning and Building Services Department

The Department is composed of a cohesive and stable 14-member team in four divisions: Planning, Building, Code Enforcement, Surveyor.

The Department's Vision states that: "We are a public service organization that puts customer service first; provides a dynamic growth-oriented work place; and contributes, through creative and motivated professionals, toward shaping Lassen County as a community of choice."

The Position

Under general direction of the Planning and Building Services Director and/or Assistant Director, the Chief Building Official is responsible for the areas of the Building Division, specifically the planning, organizing, direction and review of the operations and activities of the Building Division.

The Chief Building Official is a supervisory classification, which manages the Building Division. The incumbent is responsible for implementing County activities related to setting and ensuring compliance with building standards including plan check, inspection and correction of hazards, supervising and performing the more difficult inspections and approving plans and specifications as necessary, pursuant to California Code of Regulations Title 24, Health and Safety Code, etc.

The Chief Building Official is trained and personally performs a broader range of assignments than is seen in the typical Building Department. This breadth of responsibilities provides a unique opportunity to master all elements of the job.

Duties

The major duties of the job are to develop and implement division goals, objectives, policies and priorities; plan, program, direct and participate in all building service activities associated with setting and ensuring compliance with County building standards, and California codes and regulations; supervise, train and evaluate assigned staff; perform difficult inspections; investigate problems; perform the most difficult plan checks; resolve disputes between the County and contractors; review current codes and update them, as required; make presentations to outside groups; explain departmental policies to the public, developers and builders; advise the department head of building inspection activities; assist the Director in the preparation and administration of the division budget; perform other duties as assigned.

Minimum Requirements

Education: Bachelor's degree or advanced degree with a major in civil/structural engineering, architecture, construction arts, or a closely related field is preferred (job related

construction and building code administration/enforcement experience may be substituted on a year-for-year basis).

Experience: Five years of experience in building inspection, standards development and plan checking, including one year of supervisory experience.

License: Valid driver's license; within two years of date of hire, possession of a valid and active certificate as a Building Official is required. Said certification shall be obtained from the International Code Council, or its successor organization. Said certification shall be maintained in full force and effect while employed as the Chief Building Official. Other certifications are preferable, such as plan check, electrical, etc.

The Ideal Candidate Will Demonstrate:

- Ability to learn and understand Federal, State, and County policies and procedures.
- Ability to communicate clearly and concisely, both orally and in writing.
- Provide technical supervision and training.
- Supervise and instruct subordinate personnel.
- Analyze the flow of work for maximum effectiveness.
- Research and study the various building, housing, plumbing, mechanical and electrical codes, laws and ordinances.
- Maintain effective working relationships with contractors, supervisors, fellow employees, architects, engineers, and the public.
- Read and interpret building construction plans, specifications and blueprints, comparing them with construction and progress.
- Detect poor workmanship, inferior material, and structural construction hazards.
- Interpret and apply building, electrical, plumbing and mechanical codes.

How to Apply

Qualified applicants must submit an official Lassen County application to the Lassen County Personnel Department. Please provide specific, accurate and complete information that describes how you meet the minimum qualifications. Faxed copies are acceptable (530) 251-2663, but must be followed up with a signed original application.

The closing date is February 19, 2016, at 5:00 p.m.

The application forms may be downloaded at: www.co.lassen.ca.us/govt/dept/personnel/documents/ApplicatonrevJuly2014.pdf ...or by contacting the Personnel Department.

The Selection Process

Application materials will be reviewed, and the best-qualified applicants will be invited to participate in interviews.

Lassen County is an equal opportunity employer hiring employment eligible applicants. Disabled applicants who

require special testing arrangements should contact the Personnel Department prior to the filing deadline. In accordance with the Immigration Reform and Control Act, applicants must provide acceptable proof of identify or authorization to work in the United States. A thorough background investigation will be conducted prior to employment. The investigation may include reference checks, fingerprinting, credit check, driver history and inquiry to local, state and federal files to obtain criminal history information. All applicants who meet the minimum qualifications are *not* guaranteed advancement through any subsequent phase of the selection process. Selection processes may include, but are not limited to, one or more of the following: application review, competitive screening, written examination, performance examination, and/or oral examination. This bulletin is solely for the purpose of announcing a job opening. It does not constitute a contract, expressed or implied, and any provisions contained herein may be modified or revised without notice.

Employee Benefits

- Retirement: PERS retirement – 2% at 62.
- Insurance: The County has a flexible benefits spending plan to which the County contributes a generous allotment that allows employees to choose medical, dental, life and supplemental insurance plans.
- Leave Allowances: The County offers generous vacation, 13 paid holidays, 3 personal holidays and sick leave benefits.
- Deferred Compensation: County employees are eligible to contribute to a tax deferred 457K plan.

Salary:

\$25.98 - \$31.36 per hour, plus benefits package

Filing Deadline: February 19, 2016

Lassen County Personnel Department

221 South Roop Street
Susanville California 96130
(530) 251-8320

Website:

www.co.lassen.ca.us/govt/dept/personnel/default.asp

Bizz Johnson National Recreation Trail



Rated the most scenic rail trail in California by the Rails to Trails Conservancy